## Sample Permissions Letter

[Date]

Material Covered by This Request: Chapter: Manuscript Page: Figure/Table Number:

## [Author Name] [Address]

Dear Permissions Editor:

Print-on-demand publisher iUniverse, Inc. is publishing a **[genre of book]** titled **[book title]** by **[author(s)]** in **[year of publication]**. As the author, I would like to secure the permissions for the material specified above.

The text will be a **[type of book: hardbound, paperback, etc.]** with approximately **[number of pages]** pages with a first-print run of **[number of copies]** copies. The probable cost will be **[estimated price]**. I am requesting world rights for the material described below and will be grateful for your permission to use it in this edition of the book as well as in subsequent editions.

I will give full credit to the author and publisher, either as a footnote or as a reference within the text, or both.

I have provided a release form below. Please sign to grant permission and fax or mail this form to my attention at **[fax number or address]**. Your prompt attention is appreciated.

Sincerely,

Permission is granted for the use of the material as stipulated above:

Name: \_\_\_\_\_ Date: \_\_\_\_\_